

Title and Level of Qualification Certificate II in Automotive Mechanical – Air Conditioning

National Qualification Code AUR 207 05

Duration: 12 months

Total of 13 units from Levels 2 or 3 are required

Level	Unit No.	Unit Title
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*Maximum of 2 Units of Competence at Level 3

1. COMPULSORY UNITS OF COMPETENCE		
2	AURC 270103A	Apply Safe Working Practices
<i>Plus a minimum of 1 of the following units of competence:</i>		
2	AURC 272003A	Apply Environmental Regulations and Best Practice in a Workplace or Business (<i>applicable to tyre fitters and others not involved in mechanical repairs</i>)
2	AURT 271781A	Implement and Monitor Environmental Regulations in the Automotive Mechanical Industry (<i>applicable to mechanical repairers</i>)

2. UNITS OF COMPETENCE		
<i>Select 8 units from the following group (5 units are compulsory, delete units not required)</i>		
*Compulsory Units		
2	*AURE 218708A	Carry out Repairs to Single Electrical Circuits
2	*AURT 222631A	Install Air Conditioning Systems
2	*AURT 222670A	Service Air Conditioning Systems
3	*AURT 322666A	Repair / Retrofit Air Conditioning Systems
3	*AURT 366108A	Carry out Diagnostic Procedures
2	AURC 270789A	Communicate Effectively in the Workplace
2	AURE 218670A	Service, Maintain or Replace Batteries
2	AURT 225667A	Use and Maintain Measuring Equipment
2	AURT 270278A	Use and Maintain Workplace Tools and Equipment
3	AURA 354616A	Determine Legal Aspects of an Automotive Service and Repair Contract
3	AURE 318866A	Repair Electrical Systems

3. UNITS OF COMPETENCE		
<i>Select 3 units from the following group (delete units not required)</i>		
2	AURA 254180A	Operate Information Technology Systems
2	AURC 252327A	Identify, Clarify and Resolve Problems
2	AURC 270421A	Establish Relations with Customers
2	AURE 224008A	Carry out Soldering of Electrical Wiring/Circuits
2	AURS 242621A	Promote Products and Services
2	AURS 252290A	Process Customer Complaints

APPRENTICESHIP / TRAINEESHIP TRAINING PLAN

(A) Name of apprentice/trainee

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(B) Training Arrangement No.....
(supplied by TAM after contract approval)

(C) Australian Apprenticeships Centre

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(D) Probationary Periodmonths.

<p style="text-align: center;">QUALITY AUTOMOTIVE TRAINING</p> <p>Name of registered training organisation (RTO)</p> <p>.....</p> <p>Name of person authorised by RTO</p> <p>.....</p> <p>Signature of person authorised by RTO</p> <p>.....</p> <p>Date.....</p>	<p>Legal name of employer (as on Training Contract)</p> <p>.....</p> <p>Name of person authorised by employer</p> <p><i>I have been made aware of the requirements of this Training Plan.</i></p> <p>.....</p> <p>Signature of person authorised by employer</p> <p>.....</p> <p>Date.....</p>
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Australian School-based Apprenticeships only

Name of school and suburb

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I certify that the Australian School-based Apprenticeship commenced by the above named student is endorsed by the school as an integral part of the school program.

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Signature of Principal

.....
Date

Name of Apprenticeship/Traineeship (declared vocation, trade or occupation)

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Is the training to be delivered completely on the job by the employer and supported by mentoring arrangements with the RTO?
Yes If Yes, state the method of ensuring the integrity of the training and assessment process:

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No If No, and trainees and apprentices receive training directly from an RTO either at the employer's premises, or off-site with the RTO, please indicate the mode of delivery and release pattern for the off-the-job training (*eg block release, regular training day*)

Regular Training Day

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RTO's expectations of the employer: *(tick whichever applies)*

- | | |
|---|---|
| <p><input checked="" type="checkbox"/> provide on-the-job skill development</p> <p><input checked="" type="checkbox"/> complete Training Record Book</p> <p><input checked="" type="checkbox"/> provide trainee/apprentice and RTO with feedback on performance</p> | <p><input checked="" type="checkbox"/> assess trainee/apprentice competencies</p> <p><input checked="" type="checkbox"/> maintain training records</p> <p><input checked="" type="checkbox"/> other (please specify).....</p> |
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Apprentice/Trainee Declaration

I have been made aware of the requirements of this Training Plan.
 I understand the information provided on this Training Plan:

- is collected for the purposes of registration, preparing statistics, reporting, contract and program monitoring and evaluation and calculating funding for payments to Registered Training Organisations.
- may be disclosed to and used for these purposes by Commonwealth and State government departments and agencies, employers, nominated Australian Apprenticeships Centres, nominated Registered Training Organisations and nominated non-government education authorities, and
- may otherwise be disclosed without consent where authorised or required by law.

I (the apprentice/trainee) understand that the Registered Training Organisation nominated on this training plan may provide information to my employer and Traineeship and Apprenticeship Management, concerning any matters relating to my training.

I (the apprentice/trainee) understand that information relating to any previous contracts of training I have had may be released to my nominated Australian Apprenticeships Centres and Registered Training Organisations to calculate eligibility for employer incentives and User Choice funding, and to meet Commonwealth and State Government requirements.

I understand my Australian Apprenticeships Centre may release Training Contract details to my Registered Training Organisation so that the RTO can develop a Training Plan and submit it to Traineeship and Apprenticeship Management.

Signature of apprentice/trainee Date.....